

**College Instruction Committee Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, October 9, 2017**

**Location: CTE 131**

**Call To Order with Introduction of Guests**

The meeting was called to order at 2:15.

**Members in attendance were:** Rick Ramos, Laura Salas (LAVA), Robert Webster (SS), Paul DeBolt (LA), Irena Stefanova (LA), and Mark Wong (NSAS).

**Members absent:** Katie Krolkowski (NSAS).

**Resource Team in attendance were:** Tish Young (Senior Dean of Instruction), Karen Ruskowski (Curriculum Specialist), Randy Watkins (SLO Coordinator), and Ken Sherwood (VP).

**Guests in attendance were:** Michael Kilivris, Sandra Alward-Castillo, and Judy Flum.

**CONSENT AGENDA ACTION ITEMS**

**October 9 Agenda**

**ACTION:** Robert motioned to approve agenda with the tabling of NURS 250; Mark seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

**September 25 Minutes**

**ACTION:** Paul motioned to approve minutes; Laura seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

**BIOSC-140 Principals of Biology I**

**Course Deletion**

**BIOSC-141 Principles of Biology II**

**Course Deletion**

**NURS-209 Advanced Placement Transition Course**

**Add discipline:** Nursing Science/Clinical Practice

**NURS-250 Intermediate Medical Surgical Nursing**

**Add discipline:** Nursing Science/Clinical Practice

**ACTION:** Tabled

**NURS-241 Competency in Nursing Practice (B)**

**Add discipline:** Nursing Science/Clinical Practice

**NURS-240 Nursing Care of Children**

**Add discipline:** Nursing Science/Clinical Practice

**NURS-231 Competency in Nursing Practice (A)**

**Non-substantial changes:** Add discipline: Nursing Science/Clinical Practice; add "or equivalent" to prerequisites NURS-210/211

**NURS-230 Nursing Care of Women and Newborns**

**Non-substantial changes:** Add discipline: Nursing Science/Clinical Practice; add "or equivalent" to prerequisites NURS-210/211

**NURS-211 Developing Competency in Nursing Practice**

**Substantial Change:** Unit value changed to 0.5

**Non-substantial changes:** Add discipline: Nursing Science/Clinical Practice; add "or equivalent" to prerequisites NURS-210/211

**NURS-210 Fundamentals of Nursing**

**Add discipline:** Nursing Science/Clinical Practice

**ACTION:** Robert motioned to approve consent agenda action items; Mark seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

**NON-CONSENT AGENDA ACTION ITEMS**

**NURS-198 Nurse Assistant Certification Course**

**Substantial Change:** Requesting CB04 Course Credit Status changed to "D" Credit-Degree Applicable. Change to Prerequisites regarding assessment scores made to reflect the current assessment placement process and scores. Removed English 82 "Learning Strategies" and replaced it with English 81 "Strategies in Reading".

**ACTION 9/25/17:** Tabled

**ACTION:** Robert motioned to approve; Paul seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

**NURS-255 Intermediate Medical-Surgical and Psychiatric Nursing**

**Content Review with substantial change:** SAM Code to Clearly Occupational; add "or equivalent" to NURS-210, NURS-211. Update assignments. Add Discipline: Nursing Science/Clinical Practice.

**ACTION 9/25/17:** Tabled

**ACTION:** Robert motioned to approve; Mark seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

#### **NURS-256 Developing Competency in Nursing Practice**

**Content Review with non-substantial change:** Add "or equivalent" to NURS-210 and 211. Add to Discipline: Nursing Science/Clinical Practice.

**ACTION 9/25/17:** Tabled

**ACTION:** Robert motioned to approve; Paul seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

#### **NURS-260 Psychiatric Nursing**

**Content Review with substantial change:** SAM Code to Clearly Occupational; add prerequisites: NURS-205; NURS-212; NURS-210 (or equivalent); NURS-211 (or equivalent). Add prerequisite 30-Unit Option LVNs: NURS-205; admission to the nursing program. Add prerequisite Foreign Trained Nurses: NURS-205; NURS-212; admission to the nursing program. Add Advisory: This course is for a special category of student, for example: a transfer student, a 30-Unit Option LVN, or a foreign trained nurse who is required by the Board of Registered Nursing to take psychiatric nursing. Add to Discipline: Nursing Science/Clinical Practice.

**ACTION 9/25/17:** Tabled

**ACTION:** Robert motioned to approve; Randy seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

#### **NURS-261 Competency in Nursing Practice (D)**

**Content Review with non-substantial changes:** Add prerequisites: NURS-212, NURS-210 (or equivalent), NURS-211 (or equivalent). Update textbook, SLOs. Add to Discipline: Nursing Science/Clinical Practice.

**ACTION 9/25/17:** Tabled

**ACTION:** Robert motioned to approve; Mark seconded; Rick, Randy, Laura, Robert, Paul, Irena, and Mark were all in favor; no abstentions.

#### **NURS-276 Developing Competency in Nursing Practice (D)**

**Content Review with substantial changes:** Change units to 0.5 and hours to 18 lab, change prerequisite statement to add "or equivalent" to NURS-210, NURS 211, NURS 235, NURS 236, NURS 255, and NURS 256. Add a prerequisite for the 30-Unit Option LVNs: NURS 205, NURS 260; NURS 261; admission to the nursing program. Update textbook, SLOs, correct CB05 to CSU only. Add to Discipline: Nursing Science/Clinical Practice.

**ACTION 9/25/17:** Tabled

**ACTION:** Randy motioned to approve; Paul seconded; Rick, Randy, Laura, Robert, Paul, and Irena were all in favor; no abstentions.

#### **PHILO-220 Comparative Religion**

**Non Substantial:** Course Number and Title - Change course number to PHILO-180, since this course is considered introductory level by C-ID. Change course title to 'Introduction to Philosophy of Religion' to reflect recommendation of C-ID's transfer model curriculum. Update outcomes, MOE, MOI, assignment examples, and evaluation methods.

**ACTION:** Paul motioned to approve; Irena seconded; Rick, Randy, Laura, Paul, and Irena were all in favor; Robert abstained.

#### **Philosophy Transfer Degree (AA-T)**

**New Transfer Degree:** 18 units

**ACTION:** Irena motioned to approve; Paul seconded; Rick, Randy, Laura, Robert, Paul, and Irena were all in favor; no abstentions.

#### **ENGIN-230 Introduction to Circuit Analysis**

**Content Review with substantial change:** SAM Code to Non- Occupational; add MATH-292 as a prerequisite, to satisfy conditional C-ID approval.

**ACTION:** Robert motioned to approve; Randy seconded; Rick, Randy, Laura, Robert, Paul, and Irena were all in favor; no abstentions.

#### **PHYS-110L Descriptive Physics Laboratory**

**Substantial change:** Change from 1-lecture hour per week and 2-lab hours per week, to the proposed 3-lab hours per week. Reduce units from 1.5 units to the proposed 1.0 units of credit.

**ACTION:** Robert motioned to approve; Laura seconded; Rick, Randy, Laura, Robert, Paul, and Irena were all in favor; no abstentions.

#### **MUSIC-119 Basic Music**

**Content Review with Non-substantial changes:** SLO update only.

**ACTION:** Paul motioned to table for no representation; Laura seconded; Rick, Randy, Laura, Robert, Paul, and Irena were all in favor; no abstentions.

#### **MUSIC-120 Music Theory and Musicianship I**

**Content Review with Non-substantial changes:** SLO update, replacing advisory MUSIC-150 with MUSIC-150A.

**ACTION:** Paul motioned to table for no representation; Laura seconded; Rick, Randy, Laura, Robert, Paul, and Irena were

all in favor; no abstentions.

## **DISCUSSION ITEMS**

**Clarifying Catalog Language for Optional Courses (List A, B, C) for Transfer Degrees** The language on the TMC template, in regards to lists such as A, B, C, etc., is confusing when its listed in the catalog. The TMC templates can't be changed so the language in the catalog must be written clearer since A&R goes by what is in the catalog. The language used in the English AAT to explain the lists is well written and should be used as an example for other ADT programs. Tish suggested having a group assigned to create standard language for those degrees.

**New Distance Education Form** When CurricUNET began, the DE Supplement section was not Title V compliant so we had to attach a hard copy of the form. The form has been revised and brought up to compliance. This is a first read for the form and it will be returned to the next agenda for approval with the word "CurricUNET" being corrected throughout, and the third checkbox choice on the second page, "New course to be offered exclusively in a distance learning mode." removed. It will then be uploaded and used in CurricUNET.

## **OPEN DISCUSSION**

**Presentations from the Public/CIC Announcements** There were no presentations from the public or CIC announcements.

## **Adjournment**

The meeting adjourned at 4:00 p.m. The next meeting will be October 23 in CTE 131.

Respectfully submitted by,  
Lynette Kral  
Academic Senate Office